Hoo Saint Werburgh and Chattenden Parish Council

Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
Chatham, Kent, ME5 7QD
Telephone: 01634 868855
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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 5th November 2026 at 7.00pm at Hoo Village Hall.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. **Apologies.**
   Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. **Declaration of Interest.**
   To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

   To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. **Parish Councillor Vacancy.**

4. **Approval of the minutes of the previous meeting.**
   To consider the minutes of the previous meeting and if in order sign as a true record.

5. **Matters arising from the Minutes.**
   To consider any matters arising from the minutes from the previous meeting.

6. **Urgent Matters (if any with the Chairman's consent).**
   To consider any urgent matters raised by members.

7. **Public Participation.**
   To discuss any questions received by members of the public.

8. **Financial Matters.**
   a. Financial Statement.
      To consider the monthly financial statement and bank balances.

   b. Audit Conclusion.

   c. Grant Request.

9. **Clerks Report.**

10. **Chairman's Report.**
To receive the Chairman's Report.

11. **New Community Centre.**
To receive an update for the new Community Centre from Cllrs Williams and Sparks.

12. **Memorial Garden.**
To receive a report on the Memorial Garden.

13. **Parish Council Committees.**
To receive the reports and recommendations from PC Committees.

a. Events Committee.
To receive an update from the Events Committee.

b. Environment Committee.

c. Finance, Audit and General Purposes Committee.

14. **Planning Matters.**
a. Planning Applications Received.
MC/26/1837 - Hoo Paddocks, 234 Main Road, Hoo St Werburgh, Rochester
Change of use of land for the stationing of caravans for residential occupation for Gypsy and Traveller site with 2no. pitches and associated development hard standing and access track, landscaping and on-site Biodiversity Net Gain (part retrospective)

Action: PC Objection submitted.

b. Planning Applications Decisions by Medway Council.
MC/26/1511
1 Balls Cottages, Vine Cottage Main Road Chattenden Rochester Medway ME3 8LL
Alteration of the width and height of existing brick wall to the front/north boundary of the dwelling.
Refusal

Notification of Refusal of Planning Permission to Develop Land.
Take Notice that the Medway Council in pursuance of its powers under the above Act HAVE REFUSED PERMISSION for the development of land as described above in accordance with your application for planning permission received complete on 10 August 2026.

FOR THE FOLLOWING REASONS:
1 The proposed 2.5m brick wall would result in an extremely dominant and visually harsh development, which is out of keeping with, and completely at odds to, the character to the street scene that would detrimentally harm the character and appearance of the area contrary to Policy BNE1 of the Medway Local Plan (2003) and National Planning Policy Framework 2024 Policy DP3.

MC/26/1626
3 Aveling Close Hoo St Werburgh Rochester Medway ME3 9BZ
Construction of a single storey rear extension, including the demolition of the existing rear extension
Approval with Conditions

c. Appeals.
To consider/note any appeals.

d. Other Planning Matters.
To consider other planning matters.

15. **Parish Council Strategic Plan.**

16. **External Reports**
To receive reports from external parties and organisations.

a. Hoo Village Hall
To receive an update on the Village Hall from the Hall Manager.

b. The Alliance of Hoo Peninsula Parishes.
To receive and update on the work of the Alliance of Hoo Peninsula Parishes.

c. Police and PACT Report.
To receive a report regarding police matters and the PACT.

d. Ward Councillor Reports.
To receive a report from the Ward Councillors Sands, Pearce, and Crozer.

17. **Exclusion of Press and Public – Confidential Item**
To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following item.

Confidential Item – Churchyard.

18. **Date of the next Parish Council Meeting** – Thursday 3rd December 2026 - Hoo Village Hall

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Mrs Sherrie Babington
Parish Clerk